

Parimal Mitra Smriti Mahavidyalaya

P.O.- Mal, Dist. Jalpaiguri

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Parimal Mitra Smriti Mahavidyalaya

(NAAC Accredited)

Notice No. 119/PMSM/ERP Profile creation/2026

Date: 16.06.2026

Notice

From the workshop-cum-training of the teachers of Parimal Mitra Smriti Mahavidyalaya on the use of the ERP, held on 10-11th June, 2026, it has been understood that creation of individual profile of the employees is the first step and to be completed soon. Therefore all the employees of the college are requested to follow the route (mentioned below) and fill up different forms with their relevant data. Preferred forms are mentioned below:

Route: Employee Login>Dash Board>HR & People>EIS>EIS Information> Profile>Select different forms

1. 3.3.1 Research Paper published in peer reviewed/ UGC Care listed Journals
2. 3.3.2 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings during year
3. Academic/Teaching Experience & responsibilities (In chronological order from latest to oldest)
4. Appointment / Joining
5. Educational Qualification(In chronological order from latest to Graduation level)
6. FDP (Faculty Development Program [RC]) / FIP (Faculty Introduction Program [OP]) / NEP Course
7. Papers presented national/ international Seminar / Conference/Symposium during year
8. Participation and contribution in relevant areas in higher education
9. Promotion
10. Research Experience

Teachers are requested to fill up the above mentioned forms in their individual profile on or before 21.06.2026

Principal

Parimal Mitra Smriti Mahavidyalaya